



Promoter's Conditions

INTRODUCTION

The objective of this meet is to provide club standard swimmers with the opportunity to swim in an appropriate, quality competition to enable them to achieve County qualification times. The upper (no faster than) qualifying times reflect this level of competition.

This meet is held under ASA Laws and Regulations and ASA Technical Rules of Racing.

SWIMMING/SPECTATOR AREA

For the purpose of this meet, Team Managers will be responsible for the conduct of their swimmers. It is therefore expected that Team Managers will supervise the swimmers in the seating areas at all times.

The following requirements should be brought to the attention of competitors, team staff and spectators. Swimmers seating and spectator areas are separated by dividing ropes although situated in the same block. Entry to the swimmers' area is through the changing village and onto poolside. Entry to the spectators' seating area is from the first floor.

UNDER NO CIRCUMSTANCES (except when using as an evacuation route) SHOULD SWIMMERS OR SPECTATORS CROSS THESE DIVIDING ROPES. Additionally neither spectators nor swimmers are allowed to sit on the access steps to these areas. This is a Health & Safety requirement of the Leisure Centre that we are obliged to enforce.

No-one will be permitted into the changing village, poolside or swimming/spectator seating area until the Promoters and/or Meet Referee permit it.

DATA PROTECTION

All data relating to the entry and results processing will be held on computer using Hy-Tek Meet Manager system software. Results of the meet will be sent to the ASA within 5 working days for the purposes of ranking.

Swimmer entries will be managed on a computer. By submitting entries, consent is thereby given, as required by the Data Protection Act 1998, to the holding of personal information on computer. Personal data will be available for inspection during the meet upon request.

PHOTOGRAPHY

Under A.S.A child protection guidelines all spectators wishing to use cameras, video or digital capturing devices (including mobile phones) must first register their details on the approved ASA form provided at the spectator entrance with proof of identity. An identification label will be issued which must be on show at all times. This policy will be vigorously enforced and any person found to be contravening this policy will be asked to leave the gala without refund. Only persons authorised by the Lead Referee will be allowed poolside.

ENTRIES

All team entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software. Details of this can be down loaded from the Soundwell Swimming Club website www.soundwellswim.org.uk or by contacting secretary@soundwellswim.org.uk

Entries will be accepted on a "first come, first served" basis. The Promoter reserves the right to reject entries if events are oversubscribed, and also reserves the right to cap the more popular events, if required for safety reasons. The closing date for entries is **19th October 2015**.

All swimmers wishing to enter this meet must be registered ASA Category Two members and age will be as of 29th November 2015.

All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached upper limit schedule. **It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity.**

No entries will be accepted after the closing date (including replacement entries on the day). Refunds will be given to Hy-Tek Meet Manager rejected entries only, and not to invalid or incorrect entries and if you withdraw after the closing date.

Clubs will receive an electronic copy of club/swimmer entries. Please ensure you check this for accuracy. All competitors must sign an entry form confirming the details required by ASA Law 406.3.1.

For all entries please supply an email address or an A4 SAE to enable us to return your acceptance/rejections and any other information as required.

PAYMENT

For all club entries, one cheque please, made payable to Soundwell Swimming Club. No cash accepted. Cost per individual entry is £5.00.

Coach/Team Manager passes for the whole or part of the meet will be £15.00 per person, to include a programme, collected on the day at the inquiry desk. Passes are restricted to a maximum of 4 per Club. It is the responsibility of the attending clubs to ensure that all Coaches/Chaperones have an up to date CRB and wear their passes at all times when on poolside.

POOL

The competition pool is an 8-lane, deck-level, 25m pool with a water depth of 2m throughout. Anti-turbulence lane ropes (including at the sides) will be used and turning flags will be placed at both ends of the pool.

TIMING

Hy-Tek/Omega electronic placing and timing will be used. Speakers are situated in the blocks on all lanes (Rule FR 4.3.3). It should be noted that timing pads are only situated at the finishing end of the pool. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times and the final results will be at the referee's discretion

MEDALS

Medals will be given to the top 3 swimmers in the age groups 9/10, 11, 12, 13, 14, 15, and 16/Over.

Any swimmer who swims faster than the Upper Qualifying Time (UQT) in a particular event will not be eligible for a medal in that event. Speeding Tickets will be issued during this meet.

SWIMMERS

All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded.

Swimmers will be required to sign in for 400m events only. Swimmers must sign in to confirm that they are swimming in these events prior to the start of warm up for the session in which the relevant event takes place. Failure to sign will result in the swimmer being removed from the event and their entry fee for that event being forfeited.

All swimmers must be able to execute a competitive racing dive as laid down in ASA law or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to ASA technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start, a proper shallow dive must be performed.

GENERAL

Where events are not covered by the above Conditions they will either be referred to the Meet Referee for a decision on technical issues or to the Promoter. The outcome of any decision will be based on ASA Law or Technical Rules or in the spirit of fairness and equity and will be announced accordingly.

Clubs must provide at least one qualified licensed official to assist with officiating in each session over the weekend. Please complete the Officials Reply Slip and forward to secretary@soundwellswim.org.uk.

All results will be sent by email at the end of the Competition.

Lockers are available in the changing village (£1 coin operated-refundable) as no valuables should be left unattended. The Promoter cannot accept liability for any loss or damage that may occur.

The Promoter will operate over the top starts in the interest of saving time.

The Promoter reserves the right to refuse admission to any spectator, swimmer or coach.

The Promoter reserves the right to alter or amend any of the above conditions as required.

Any situation not covered by the above Rules & Conditions will be handled at the discretion of the Promoter.



Soundwell Swimming Club
County Qualifier Level 3 Open Meet
 (Held under ASA Laws and Regulations and ASA Technical Rules of Racing)
 Sat 28th & Sun 29th November 2015
 GL1, Bruton Way, Gloucester, GL1 1DT

Licence No.
3SW151440

Programme of Events

Times are approximate and will be updated and issued to all clubs once the entries are finalised

Saturday 28 th November							
Session 1				Session 2			
10:00 Warm up				TBC			
Event 1	Girls	400m	IM	Event 9	Boys	400m	IM
Event 2	Boys	200m	Fly	Event 10	Girls	200m	Fly
Event 3	Girls	200m	Free	Event 11	Boys	200m	Free
Event 4	Boys	50m	Back	Event 12	Girls	50m	Back
Event 5	Girls	50m	Fly	Event 13	Boys	50m	Fly
Event 6	Boys	200m	Back	Event 14	Girls	200m	Back
Event 7	Girls	100m	Fly	Event 15	Boys	100m	Fly
Event 8	Boys	100m	Breast	Event 16	Girls	100m	Breast
Sunday 29 th November							
Session 3				Session 4			
08:00 Warm up				TBC			
Event 17	Girls	400m	Free	Event 24	Boys	400m	Free
Event 18	Boys	200m	Breast	Event 25	Girls	200m	Breast
Event 19	Girls	50m	Free	Event 26	Boys	50m	Free
Event 20	Boys	50m	Breast	Event 27	Girls	50m	Breast
Event 21	Girls	200m	IM	Event 28	Boys	200m	IM
Event 22	Boys	100m	Free	Event 29	Girls	100m	Free
Event 23	Girls	100m	Back	Event 30	Boys	100m	Back

Please refer to upper qualifying times for age eligibility in events.

Swimmers will be required to sign in for 400m events only.

Notes

- All events are Heat Declared Winners.
- Medals to be collected from presentation desk.
- The combined maximum length of sessions will be 7.5 hours per day.



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Entry Form

Swimmer Details	
Surname:	Forename:
Date of Birth:	Age as of 29/11/2015:
Male/Female:	ASA No:
Club:	
Tel No:	Email:

- Programme of events Warm up times are provisional & may be subject to change once the entries have been received. Clubs will be notified accordingly.
- 100m events are only open to boys and girls aged 10 and over

M	F	Event	Entry Time	
26	19	50m Free		CLOSING DATE FOR ENTRIES 19th OCTOBER 2015 Promoter: Rebecca Whitman 8 Eastleigh Road Staple Hill Bristol BS16 4SQ Only entries sent to this address will be accepted. All club entries must be electronic. For info please contact secretary@soundwellswim.org.uk Please ensure all entry times are within, or equal to, the Upper Qualifying Time. Blanks or 'NT' will not be accepted.
22	29	100m Free		
11	3	200m Free		
24	17	400m Free		
4	12	50m Back		
30	23	100m Back		
6	14	200m Back		
20	27	50m Breast		
8	16	100m Breast		
18	25	200m Breast		
13	5	50m Fly		
15	7	100m Fly		
2	10	200m Fly		
28	21	200m IM		
9	1	400m IM		

Total number of events entered:	@ £5.00 per event	£
Total number of Coach/Team Manager passes (Max 4 per club):	@ £15.00 per pass	£
	Total	£

I confirm that I accept the Promoters conditions; I am an eligible swimmer as defined in ASA Law and proficient in the execution where necessary of performing entry dives in accordance with the ASA recommendations

Competitors Signature _____

Parent/Carer signature for competitors under 18yrs _____



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OFFICIALS REPLY SLIP

POOLSIDE OFFICIALS

Since the Open Meet will require many helpers, we are requiring support from each club with at least one British Swimming Licensed official. If anyone is able to assist, would you please complete the form below and return it with your swimmers entry form, or send to the email address indicated below.

If you have any preferences please note them below otherwise we will advise you of your allocated duties nearer the day. Refreshments will be provided for all officials, and food for those working on consecutive sessions.

For those un-qualified officials, or J1's and above who require mentoring or practical sessions please also complete the form, indicating what duties you need to cover, and we will do our best to assist, as we actively promote the development of all officials within British Swimming.

Should you require additional forms, photocopies will be accepted, or electronic copies sent to the email address below.

I am available to help at the above Open Meet on Saturday or Sunday 28th & 29th November 2015.

Name:	Club:	Tel No:
Address:		
Email Address:		
Licence No:		
ASA Membership No:		

Session	J1	J2	J2S	Training
Saturday 28 th AM				
Saturday 28 th PM				
Sunday 29 th AM				
Sunday 29 th PM				

(Please ✓ as appropriate and return to above address or with entry forms)

Officials briefing will be 30 minutes before the start of each session.

Offers of help can also be emailed to secretary@soundwellswim.org.uk